



Tracie L. Maxwell

Curriculum Vitae

Licenses – Certifications - Designations

- **General Building Contractor, State of California** License #947508
- **Certificate of Contractor Registration, State of Montana** #162235
- **Notary Public, State of California**, Commission #1900630
- **OSHA – 10 Hour Certificate** - #34-003394223

Professional Experience

- *Director of Operations, S.C. Wright Construction, Inc.*, License #513542, California (2010-Present)
- *Lead Technical Assistant/Executive Assistant to Director of Operations, S.C. Wright Construction, Inc.*, La Mesa, California (2003-2010)
- *Senior Community Housing Manager, Preferred Property Managers*, San Diego and North County (1998-2003)
- *Regional Property Manager, United States Housing Management Group*, Providence, Rhode Island, Massachusetts, Connecticut and Washington DC (1995-1998)
- *Senior Property Manager, The Simon Companies*, Braintree, Massachusetts (1990-1995)

Memberships and Affiliations

- *National Roofing Contractors Association*
NRCA is one of the construction industry's most respected trade associations and the voice and leading authority in the roofing industry for information, education, technology and advocacy.
- *The Construction Specifications Institute*
Technical information and products, continuing education, professional conferences and product shows.
- *International Code Council*
Member-focused association dedicated to helping the building safety community and construction industry provide safe, sustainable and affordable construction through the development of codes and standards used in the design, build and compliance process.
- *Building Industry Association of San Diego County*
BIA is your advocate, leader and a valuable industry resource in the residential and commercial building/development industries.
- *American Concrete Institute*
Advancing concrete knowledge with seminars and Certification Programs.
- *Insulation Contractors Association of America*
Trade association site includes the Contractor Locator, a database of residential and commercial thermal insulation contractors.
- *American Architectural Manufacturers Association*
AAMA is a strong advocate for manufacturers and professionals in the fenestration industry.
- *Southern Nevada Home Builders Association*
The Southern Nevada Home Builders Association is dedicated to enhancing the quality of life by meeting the housing and community development needs of Southern Nevada.

- *Community Associations Institute*
 Community Associations Institute (CAI) is dedicated to fostering vibrant, competent, harmonious community associations, both nationally and internationally.
- *National Commercial Builders Council*
 NCBC is a trade association that helps promote the policies that make housing a national priority. Since 1942, NCBC has been serving its members, the housing industry, and the public at large.
- *San Diego Insurance Adjusters Association*
 The San Diego Insurance Adjusters Association (SDIAA), founded in 1945, is San Diego's oldest and largest professional adjuster organization. With over 300 members, their mission is to promote harmony and cordial business relations among the claims profession and those businesses associated with the insurance industry. This is done through various forms of education channels.
- *National Association of Home Builders*
 The National Association of Home Builders is a trade association that helps promote the policies that make housing a national priority.
- *The Institute of Inspection, Cleaning and Restoration Certification*
 The Institute of Inspection, Cleaning and Restoration Certification (IICRC) establishes and monitors educational programs and standards for the inspection, cleaning and restoration services industry.
- *American Society for Testing and Materials*
 ASTM International develops international standards for materials, products, systems and services used in construction, manufacturing and transportation. Committee Member of American Society for Testing & Materials (ASTM) Main Committee E06 for Performance of Buildings – March 17, 2004; Designated a Voting Member of American Society for Testing & Materials (ASTM) Main Committee E06 for Performance of Buildings – March 31, 2005; Committee Member of American Society for Testing & Materials (ASTM) Main Committee C09 for Concrete and Concrete Aggregates – June 5, 2007; Official Voting Committee Member of American Society for Testing & Materials (ASTM) Main Committee E60.0100 on Sustainability – July 13, 2009.
- *Polyurea Development Association*
 To promote strong market growth and advancement of high performance elastomeric technologies for the betterment of protective coatings, caulks,

adhesives and sealants through the development of educational and marketing programs, technical standards, safety and environmental guidelines, and proper use recommendations.

- *ARM – Accredited Resident Management*
- *CPM – Certified Property Manager*
- *HUD – Rules and Regulations Committee*
- *RIDFHC – Rhode Island Drug Free Housing Committee*

Education

- 1985-1986 – Business Management, Cuyamaca Junior College, El Cajon, CA

Continuing Education

- 1993 – IREM – Institute of Real Estate Management, Providence, Rhode Island
- 1990-1997, HUD – U.S. Department of Housing and Urban Development, Providence, Rhode Island

Partial Projects Listing

Arizona

- Arrowhead Corporate Center, Peoria, AZ
- Waterfront Commercial Center, Scottsdale, AZ
- Various residential projects in the Arcadia Subdivision, Phoenix, AZ

California

- Soka University, Aliso Viejo, CA

- Bridgeview, San Francisco, CA
- 5th Avenue Lofts, San Diego, CA
- Citymark Doma, San Diego, CA
- Catholic Healthcare, Oxnard, CA
- Citywalk, San Diego, CA
- Kerruish v Kimball Hill Homes
- LPC Union, Los Angeles, CA
- Urbano v Westcal, Fresno, CA
- Cairo Condominiums, San Diego, CA
- Art Expressions, La Jolla, CA
- First Unitarian Church, San Diego, CA
- Handel/Kuliski/Harloff/Sun Residences, Custom Homes

Hawaii

- West Maui Breakers, Maui, HI

Nevada

- Sunrise Colony, Las Vegas, NV
- Red Rock, Las Vegas, NV
- Tara Villas HOA, Henderson, NV
- Tapatío II HOA, Henderson, NV
- Legends II, Las Vegas, NV

Oregon

- Promenade at Bethany Village, Portland, OR
- Collins Lake Resort, Government Camp, OR

Texas

- La Joya Independent School District, Mission, TX
- City of Pharr Police Dept., Pharr, TX

Utah

- Catholic Diocese, Salt Lake City, UT

Washington

- Admiral's Way, Seattle, WA

S.C. Wright Construction, Inc. also has provided consulting services in the states of Alabama, Alaska, Chicago, Georgia, Montana, New York, Oklahoma and Virginia.

Continuing Education (CE/MCLE)

- The Fungus Among Us (2.0 C.E. Hours)
- Water Intrusion Management Plan & The Builder (3.0 C.E. Hours)
- Residential Construction Sequencing & Water Intrusion Management (Full Version – 3.0 C.E. Hours)
- Residential Construction Sequencing & Water Intrusion Management (Condensed Version 2.0 C.E. Hours) (1.5 MCLE Hours, 2.0 & 3.0 MCLE Hours)
- Residential Construction Sequencing (2.0 C.E. Hours) (1.5 MCLE Hours)
- The Construction Defect v H₂O (2.0 C.E. Hours)

- Mold or Not Mold (1.5 C.E. Hours)
- Energy System Description HVAC (1.0 C.E. Hours)
- Prevention of Water Intrusion Issues for Plumbing & Mechanical Contractors (1.0 C.E. Hours)
- Prevention of Water Intrusion Issues for Roof & Sheet Metal Contractors (1.5 C.E. Hours)
- Knowing and Understanding the SB-800 Process (1.5 C.E.Hours) (1.5 MCLE Hours)
- The Mold Presentation (1.5 C.E. Hours)
- The Chinese Puzzle – Chinese Manufactured Product Failures (1.5 C.E. Hours)
- Measure Twice – Cut Once (1.0 C.E. Hours)
- Commercial Construction Terminology & Sequencing (2.0 C.E. Hours)